

## **POSITION DESCRIPTION**

### **Coordinator Forensic Intervention Program**

#### **INTRODUCTION:**

The Forensic Intervention Program (FIP) is a Cognitive Behavioural Therapy (CBT) based Program, designed to engage people with a cognitive disability at a mild to borderline range who have alcohol and other drug misuse issues, and who have engaged in interpersonal violence and other offending behaviours.

The program was written by Dr. Astrid Birgden for the Disability Forensic and Assessment Treatment Service (DFATS) in Victoria and was modified for the needs of the Community Restorative Centre (CRC) in 2017.

#### **PRIMARY FUNCTIONS:**

- To gain a thorough understanding of the FIP and how it relates to the CRC client group.
- To explore different ways the FIP can be applied to CRC casework roles
- To explore the feasibility of running group programs in the community for the target population.
- To work with clients with a range of offending histories, including violent offences, sex offences and offences against children.
- To liaise with relevant government and non-government departments regarding its future application in the National Disability Insurance Scheme (NDIS) landscape.

#### **RELATIONSHIPS:**

- Accountable to the Board of Management through the Chief Executive Officer
- Reports to the Manager of Programs
- Relates to the Manager AOD Transition Programs
- Liaises with all CRC Transition staff and relevant stakeholders

#### **PRINCIPLE DUTIES:**

- To develop a comprehensive understanding of the FIP.
- To review and develop a range of options for the delivery/utilisation of the FIP content within CRC.
- To increase CRC staff understanding of the FIP, both theory and practice.
- To train relevant CRC staff in the possible utilisation of the FIP on a daily basis.
- To review the efficacy regarding the running of FIP group programs within the community, with a focus on CRC clients and future NDIS participants.
- To develop an evaluation model for recording outcomes related to the implementation of the FIP either utilised on a one on one or group basis.

- To attend all relevant meetings as identified by CRC and CSNSW as the project develops
- To adhere to all CRC and CSNSW workplace policies and guidelines.
- To take reasonable care for their own health and safety and the health and safety of others, and ensure they comply with any reasonable instruction by CRC management regarding Work Health and Safety.
- To provide content contributions for CRC publications and communications, such as the Annual Report, website and brochures, as required.
- To attend relevant training and professional development.
- To attend regular clinical supervision.
- To maintain appropriate records and statistics.
- To perform any other duties consistent with the function and role of the position.