CRC Project Description Form

*Last updated April 2025*

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| **RESEARCHER AND INSTITUTION DETAILS** |
| Project Title |  |
| Research Institute/s |  |
| Chief Investigator*(include qualifications)* |  |
| Investigators (other)*(include qualifications)* |  |
| Publications*(List three most recent /* *relevant from any team member)* |  |
| Contact Person |  |
| Phone number |  |
| Email |  |
| Postal address |  |
| Is this a doctoral project? | [ ]  No [ ]  Yes  |

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| **ALLINGMENT** |
| **Which CRC research priorities does the project address?** |
| 1. To explore the effectiveness of and good practice in community based through-care and post-release programs that support people to build meaningful pathways out of the criminal legal system.
2. To understand the needs and experiences of people with lived experience of the criminal legal system, including people who are more broadly impacted such as families and communities.
3. To explore the drivers of and the means of reducing the over-representation of marginalised and disadvantaged people who are impacted by the criminal legal system (particularly First Nations people).
4. To ensure that people with lived experience of incarceration are given a voice in research pertaining to the criminal legal system and related social disadvantage.
5. To investigate the costs and cost-effectiveness of community programs and alternatives to incarceration.
6. To explore the means of reducing the prison population.
7. To conduct research that will likely benefit people who access CRC’s services.
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| Do you / this institution have existing or prior projects with CRC?  |
| [ ]  Not applicable (internal CRC project) [ ]  No [ ]  Yes If yes, previous project/s title:  |
| Has this research proposal been developed in collaboration with CRC staff? |
| [ ]  No [ ]  Yes Please indicate which staff member(s):  |
| Has this proposal been developed in collaboration with people who have lived experience (e.g. an Aboriginal Reference Group, people with lived experience of the criminal legal system): |
| [ ]  No [ ]  Yes If yes, please provide details:  |

**INSTITUTIONAL BACKGROUND**

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| Human Research Ethics Committee (HREC) approval status: *(Attach letter where applicable).* |
| [ ]  Yes. If yes, state which HREC: [ ]  Letter of approval attached. *NB: in line with the* [*National Statement on Ethical Conduct in Human Research*](https://www.nhmrc.gov.au/about-us/publications/national-statement-ethical-conduct-human-research-2025)*, projects that may incur greater than low risk to the participants or projects collecting data on vulnerable populations cannot commence without a letter of HREC approval. Lapses in ethics approval may result in project suspension.*[ ]  Submitted, expected response date: [ ]  Not yet submitted, proposed submission date: ­­­­­­ [ ]  Not required. Explain why:  |
| Research funding |
| [ ]  Yes. Name of funding agency/agencies and amount: [ ]  Submitted, pending. Funding body applied to: [ ]  None / not applicable  |

**Project description**

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| **Research background and justification (200 words)** |
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| **Research aims and / or research questions** (200 words) |
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| **Data needed for the analysis** *(please include any quantitative or qualitative data pertaining to CRC, and any other data and datasets used in the analysis)* 200 words |
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| **Research design and methodology** (200 words)  |
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| **Participants** (please include selection criteria, expected number of participants from CRC and elsewhere, recruitment process and reimbursement) 200 words |
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| **Participant Information and Consent Sheet** – please attach to this form or copy in the field below (if not yet submitted to ethics, a draft PICF is acceptable); please make sure you provide information regarding potential consent withdrawal in the PICF |
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| **Main ethical considerations** – please outline the benefits and risks of this research to the participants, including probability, and how they will be mitigated |
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**TIMELINE AND PLANNING**

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| **Expected timeframe** (please include timeframe for any data collection involving CRC and project timelines overall) |
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| **What is expected of CRC staff and clients?** Please include bullet points in an accessible format that can be disseminated within CRC at the point of participant recruitment, if relevant. For example:*We want to recruit participants who are:** *aged 18 and above*
* *any gender*
* *other characteristics*

*Interviews will be:** *anonymous, confidential and voluntary*
* *how long*
* *types of questions / instruments*
* *compensation*
* *when and how*

*Eligibility of participants will be assesed:** *please explain if relevant*

*Any other important information that CRC staff / clients will need.* |
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| **Research contribution for CRC clients and/or staff** *(participant compensation is expected and cash reimbursement is preferred over vouchers; other options might include training opportunities etc)* |
| [ ]  Nil[ ]  Yes, contribution to clients:[ ]  Yes, contribution to staff: |
| **Plan for dissemination of results, including opportunities for CRC staff and clients to participate in the creation of research outcomes** |
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